



Invitation

To: Member Organisations of IFLRY

Date: Wednesday, July 15, 2015

Seminar “Youth Participation in Latin America: You(th)in the Decision Making Process”

13 August – 17 August, 2015, Barcelona, Spain

Dear friends,

It is my pleasure to invite you to the IFLRY Seminar on “Youth participation in Latin America: You(th) Participation in the Decision Making Process”. The three-day seminar is to be held in Barcelona, Spain on 13th-17th August, 2015. It aims to encourage young people in Latin America to participate in and influence local decision making processes by strengthening an international network of Latin American and European youth civil society organisations and by providing them with replicable knowledge and tools on youth civic engagement and entrepreneurship. IFLRY Full Member **Joventut Nacionalista de Catalunya** is a host and a co-organizer of the Seminar.

The objectives of this seminar are to:

- Create awareness on the similarities and differences between European and Latin American youth, as well as promoting Spanish as a working language in IFLRY
- Enhance a strong and meaningful youth network in Latin America through sharing IFLRY’s experience in international nongovernmental action
- Foster entrepreneurship and active participation in decision making processes of young people in Latin America and Europe through sharing innovative ideas and adapted/improved European solutions
- Increase the effectiveness of young people’s influence over decision making by sharing best practices and tools on political dialogue and evidence policy development
- Widen the impact by developing publications and sharing non formal education techniques to multiply the knowledge and tools identified as particularly effective

The seminar will make sure to stress the learning process of the participants. They will actively participate in strengthening a network that will facilitate the international exchange of best practices, and will share their experiences of the best way to influence local decision making. Promoting entrepreneurship will also help young people to be more autonomous. To ensure a logical and coherent flow the activity will last 3 working days; will be based on NFE; participants will be increasingly given ownership over the work flow, with the team turning from trainers to facilitators; and the team will create a secure environment and a pleasant learning atmosphere, conducive to critical self-assessment and peer-to-peer exchange. The seminar will be led by a professional team and is co-sponsored by the European Youth Foundation of the Council of Europe.

Below you will find further practical information on the Seminar. Applying for the event is possible through an online form, to be found [here](#). I look forward to seeing you in Barcelona!

CHRISTIAN PETER S D SCHARLING
President
International Federation of Liberal Youth

Application procedure:



<p>The following deadline for applications apply: 27th July, 2015 (11:59 PM GMT).</p> <p>Registration will be done through an online form.</p> <p>All required fields need to be filled in. IFLRY will not accept blank nominations. If you have any preferences for roommates, please state it in the form. For any questions, please contact the secretariat by e-mail: rhiannon.clapham@iflry.org</p>	
Date & Venue:	
<p>Arrival: Participants are expected to arrive on Thursday 13th of August. The Seminar is scheduled to start on Friday 14th of August at 09:00 local time. End time is scheduled for Sunday 16th August at 18:00 local time.</p> <p>Departure: Participants are expected to depart Monday 17th of August. It is not possible to depart Sunday evening unless after 19:00h. There is no programme set for Monday.</p> <p>Please note that full completion of the programme is 100% mandatory to qualify for a refund. There can be no late arrivals or early departures. If you wish to see Barcelona, please consider staying a few extra days prior or after the seminar, as there will be little time during the programme to visit places.</p> <p>The participants will be accommodated in double or triple rooms. If you would like to request a single room or if you would like to request for additional nights in the hotel, you can add this to your nomination and we will do our best to satisfy your request. However, you will of course be expected to pay for the additional costs.</p>	
Costs & Funding:	<p>European participants: 80 EURO participation fee</p> <p>Latin American participants: 110 EURO participation fee</p>
<p>The member organisations are responsible for the payment of participation fees of their delegates and will be invoiced in case participants fail to pay the fee. The fee is to be paid at the latest 2 days prior to the event and by bank transfer, unless other arrangements are made with the office.</p> <p>IFLRYs banking details are: Account holder: International Federation of Liberal Youth Account no. 430-0285381-95 IBAN: BE76 4300 2853 8195 BIC: KREDBEBB</p> <p>If a bank transfer can only be made at a high cost, please contact the IFLRY office to make other arrangements.</p> <p>The fee includes accommodation (13th-17th August), food (Snacks on the 13th; breakfast: 14th-17th August; lunch: 14th-16th August; dinner: 14th-16th) a travel subsidy, and costs associated with the seminar during the course of the event.</p> <p>Costs which are not included are social evening events, non-receipted travels, and travel within free time. Cost attributed to arrivals or departures outside the seminar time frame are at your own accord.</p> <p>In case of a cancellation later than 14 days prior to the event (after July 30th) the full participation fee will be charged.</p> <p>A travel refund option will be made available. For European participants this will be 50% of reasonable travel costs. For Latin American participants this will be 100% of reasonable travel costs (the ticket needs to be confirmed by the IFLRY office before the purchase).</p>	
Visas:	
<p>Some countries are exempted from applying for a visa before travelling to Barcelona. All participants are responsible for verifying the visa procedures for the country of their passport. Please follow this link to see if that applies for your country.</p>	



Should you require any assistance (invitation letters) from IFLRY for obtaining a visa for Spain, please contact the IFLRY office (rhiannon.clapham@iflry.org) as soon as possible and at the latest on the date of the application deadline: **27.07.15**.

The cost of the visa is reimbursed upon presentation of a receipt and copy of the visa. If the participant has to travel to get their visa, the cost of the travel or agency fee can only be reimbursed if the participant has contacted the IFLRY secretariat in advance and it has been approved. In any other cases the travel for the visa or the agency fee will not be reimbursed.

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LANGUAGE: Spanish will be the working language for this seminar.

As one of the goals of this project is also to promote the use of Spanish within our federation, we also encourage you to apply when your knowledge of Spanish is limited. Translation to English will be provided during parts of the programme.

FORMAT: Non Formal Education

Non Formal Education is participant-centred, action-oriented and value-based approaches. Non formal education is instruction that is not obligatory and structured and is learned outside the context of a formal school. With other words - methods outside the traditional school (educational) setting but that are more structured than just learning from a conversation (informal). The non-formal approach to education and interaction in IFLRY means that the entire experience of a study session is a learning experience – such as interactive lectures, workshops, working groups, simulations, cafes, and peer to peer learning.

ORGANISATION DISPLAY: There will be opportunities for IFLRY member organisations to display material and literature from their organisation. It is encouraged for participations to bring material to distribute.

CULTURAL EVENT: The seminar will include a cultural evening. For this, IFLRY asks each participant to bring a small sampling of food and drink from their country.